

「中國香港群眾體育聯會」的會籍申請資格準則

(更新2021年12月31日)

參加「中國香港群眾體育聯會」的機構須符合以下基本規定，並提供所須的補充資料：

I. 基本規定：

- (a) 申請機構須為非牟利團體，並根據《公司條例》（第622章）註冊成立不少於兩年；
- (b) 申請機構須在過往的兩年內具成功舉辦不同級別（國際、洲際、區域、本地）／類型（比賽、培訓課程、講座、休閒活動）的體育活動的經驗，並得到大眾踴躍參與（須提供經核證的參加者人數）。

II. 補充資料：

- (a) 提供未來3至5年的長遠發展及推廣計劃；內容包括：
 - i. 舉辦基礎達至全港／國際水平的體育活動；
 - ii. 舉辦體育推廣活動，包括公開予大眾參與的活動及／或跨區／國際水平的大型活動，當中可以是比賽、培訓課程、講座、休閒活動（能促使心跳加速及流汗的體力消耗性活動）、智力運動；
 - iii. 以實用的訓練模式培育有潛質的運動員／改善群眾的運動能力及表現，及透過正式的註冊制度培訓裁判、教練及工作人員；以及
 - iv. 制定切實可行的活動推行時間表，以促進相關體育項目的發展；
- (b) 籌辦活動的能力及安排，包括：
 - i. 提供過去兩年內舉辦相關體育活動經核證的記錄；
 - ii. 就籌辦活動提供相關的資料，例如場地及經濟能力，包括非政府場地及非政府撥款的供應情況及來源，以及配合未來1至2年持續發展的策略性計劃；
 - iii. 就籌辦未來1至2年的活動的普及程度提供相關的資料，包括舉辦活動的數目及參與人數，以及在地區的認受性和支援（例如與非政府機構及／或學校合辦或獲得其撥款等）；

(c) 管治架構、具問責性和透明度的政策，包括：

i. 申請機構必須向本會提供過去兩年經審核的財務報告、會員大會會議紀錄、以及管理架構組合及其監察機制以供審核；

ii. 申請機構應備有執委會/董事會成員和職員的行為守則、採購指引、會計程序、選拔政策、上訴政策。倘若申請機構尚未完成或制定相關政策文件，請提供落實計劃。

(d) 如申請機構在體育界的認受性屬於以下其中一項，屬重要考慮因素：

i. 申請機構在提交申請日期前的兩年是香港相關體育項目的唯一管治團體 / 機構；

ii. 申請機構為香港唯一獲相關亞洲項目聯會 / 區域性項目聯會 / 國際項目總會認可的屬會，而這些聯會是代表相關體育項目的唯一國際聯會；

iii. 申請機構所屬的亞洲項目聯會 / 區域性項目聯會 / 國際項目聯會是屬於亞洲奧林匹克理事會 / 國際奧林匹克委員會的會員； 或

iv. 申請機構為綜合性體育組織並已經證明有一定群眾參與基礎，包括及不限於150名個人會員。

III. 會籍申請處理程序：

(a) 會籍須透過本會網站申請；

(b) 有意申請會籍的團體在交回申請表後，會籍委員會將按個別情況安排與申請團體會面，會籍委員會根據審核結果撰寫會籍申請報告；

(c) 會籍委員會會議不得相距逾6個月舉行，並須向最接近會議的執委會/董事會會議提交會籍申請報告，由執委會/董事會審議該報告後就會籍申請作決定；

(d) 本會有絕對酌情權決定會籍申請成功與否，本會有權拒絕申請並不為其決定提供原因或解釋。

(e) 會籍及費用：

i. 獲批的會員需繳付屆時適用的入會費(2022年為港幣壹仟圓正)及年費(2022年為港幣壹仟圓正)；

ii. 執委會/董事會會對入會費及年費作定期覆檢，正式成為會員時需繳交屆時適用的入會費，而並非以遞交申請表的日期決定入會費用。

Membership Application Criteria

(Updated 31st December 2021)

Eligibility Criteria

Requirements and eligibility criteria for the Membership Application of Sport for All Confederation of Hong Kong, China Limited.

To apply for the membership of the Sport for All Confederation of Hong Kong, China Limited, organizations must fulfil the following criteria (I) and provide the necessary supplementary information (II):

I. Mandatory Requirements

- (a) The organization is a non-profit-making organization registered under the Companies Ordinance (Chapter 622) for two years or above;
- (b) The organisation has a proven record of successful experience in organizing sport programmes of different levels (e.g. International, Intercontinental, Regional, National) and types (e.g. Competitions, Training Courses, Seminars, Leisure Activities) in the past two years, and can provide record of active participation by the public.

II. Supplementary Information

- (a) To provide a long-term comprehensive development strategy and related promotional plan for the next 3-5 years, including:
 - i. Organisation of sports development programmes from grassroots level to territory-wide/international competition level;
 - ii. Organisation of sports promotional programmes, including programmes open to the public targeting mass participation and/or cross-district programmes/ large-scale events at international level. These can be competitions, training courses, seminars, and leisure activities (physical activity that can increase heart rate and energy consumption), and mind sports;
 - iii. Nurturing of potential athletes and improving the abilities and performance of mass participants with practical training methods, as well as development of coaches, referees and officials through official training programmes and registration system;
 - iv. Development of a practical implementation schedule to foster the development of the related sport;
- (b) To provide relevant information on the competency in the organisation and arrangement of programmes and events, including:
 - i. Certified and proven records of the related sport programmes held in the past two years;

ii. Relevant information on the resources such as venues and funding for the programmes, including the provision and sourcing of such resources that are non-governmental in nature, and the strategic plan for sustainable development for the next 1-2 years;

iii. Relevant information on the popularity of the sport for the next 1-2 years involved in this application, such as the number of programmes held and participants enrolled; and recognition and support from the local community, e.g., joint venture with or funding support from non-governmental organizations and schools, etc.;

(c) Governance structure, Accountability and Transparency policies including:

i. The applicant organisation must provide the audited financial statement and AGM minutes in the past two years and the list of Executive Committee as well as election mechanism for the assessment.

ii. To provide a plan for implementation of the Codes of Conduct for the Executive Committee Members and staff, Procurement Guidelines, Accounting Procedures, Selection Policy and Appeal Policy etc. if the policies had not yet been adopted.

(d) The following are important factors that will be taken into consideration if the applicant organisation were to fall under one of the below categories:

i. The applicant organisation can demonstrate that it is the sole organisation /body governing the related sport in Hong Kong for the past two years before the date of submission of the application;

ii. The applicant organisation is the only organisation in the territory recognized by and affiliated with the Asian Federation/Regional Federation/International Federation which is the sole international federation representing the respective sport;

iii. The Asian Sport Federation/Regional Sport Federation/International Sport Federation that the applicant organisation affiliated with is a member of the Olympic Council of Asia/International Olympic Committee;

iv. The applicant organisation is a multi-sports organisation with proven track records of mass participation, including 150 individual members or above.

III. Application Processing Procedure

(a) All membership application should be made via our Online Portal

(<https://www.sportforallhk.org>)

(b) After receiving the application, the Membership Review Committee shall arrange for an interview with the applicant organisation on a case-by-case basis, and perform an initial assessment.

(c) Membership Review Committee Meeting shall be held every 6 months, followed by the submission of the membership assessment reports to the Executive Committee/Board of Directors in the next nearest Executive Committee Meeting for consideration. The Executive Committee/Board of Directors shall review the submitted

assessment report and make a decision.

(d) The Executive Committee/Board of Directors reserves all rights for the decision on the membership application. Regardless of the outcome, the decision shall be final and no disclosure on the reason behind such decision is required.

(e) Membership and Fees

i. The approved applicant organisation is required to pay the joining fee (HKD\$1,000 as for 2022) and annual fee (HKD\$1,000 as for 2022) when the application is approved.

ii. The joining fee and annual fee are reviewed by the Executive Committee/Board of Directors on a regular basis. The joining fee for the approved organisation will be based on the membership approval date and not the application submission date.